

## 9.2 Financial Aid PeopleSoft File Types

**Purpose:** Use this document as a reference to know what file types or message classes can be imported in ctcLink.

**Audience:** FA Tech/Counselor.

**!** You must have at least one of these local college managed security roles:

- ZD FA ISIR File Prcs
- ZZ FA ISIR File Prcs
- ZZ FA ISIR Processor

If you need assistance with the above security roles, please contact your local college supervisor or IT Admin to request role access.

### Import Federal Data Files

**Navigation:** NavBar > Navigator > Financial Aid > File Management > Import Federal Data Files

Message Class	Description	Business Process
<u>IDSAxxOP*</u>	20xxISIR* Data - Daily Automatic	ISIR Processing
<u>IGCOxxOP*</u>	20xxISIR* Data - CPS Corrections	ISIR Processing
<u>IGSAxxOP*</u>	20xxISIR* Data - CPS Pushed Automatic	ISIR Processing
<u>IGSGxxOP*</u>	20xxISIR* Data - CPS Pushed System Generated	ISIR Processing
<u>ISRFxxOP*</u>	20xxISIR* Data - Requested	ISIR Processing
TRALRTOP	Transfer Monitor Alert Data	Transfer Monitoring Process
FAHEXTOP	Financial Aid History Data	FA History/Updating Aggregates

\*xx = Aid Year (ex: IDSA15OP for 2014-15 Aid Year)

# Import COD Response Data

! You must have at least one of these local college managed security roles:

- ZD FA COD Prcs
- ZZ FA COD Prcs
- ZZ FA Direct Loan Processor
- ZZ FA Pell Processor

If you need assistance with the above security roles, please contact your local college supervisor or IT Admin to request role access.

**Navigation: NavBar > Navigator > Financial Aid > File Management > COD Full Participant > Import COD Response Data**

Message Class	Description	Business Process
<u>CRAAxxOP*</u>	20xx* Common Record Response	Importing Pell COD Response File
<u>CRPGxxOP*</u>	20xx* Common Record Response – Pell Only	Importing Pell COD Response File
<u>CRDLxxOP*</u>	20xx* Direct Loan Spec. Response	Importing DL COD Response File
CRECMYOP	Direct Loan Entrance Counseling Acknowledgement	Processing Entrance Counseling Reqs
<u>CRPNxxOP*</u>	20xx* System Generated Promissory Note	Processing MPN Requirements

\*xx = Aid Year (ex: CRAA15OP for 2014-15 Aid Year)

## Pell Reconciliation File Import

! You must have at least one of these local college managed security roles:

- ZZ FA CTC Reports

If you need assistance with the above security roles, please contact your local college supervisor or IT Admin to request role access.

## Navigation: NavBar > Navigator > Financial Aid > CTC Custom > CTC Reports > Pell Reconciliation File Imprt

Message Class	Description	Business Process
<u>PGRCxxOP*</u>	20xx* Pell Reconciliation Report	Reconciling Pell Data

\*xx = Aid Year (ex: CRAA15OP for 2014-15 Aid Year)

## SBCTC DL Reconciliation

❗ You must have at least one of these local college managed security roles:

- ZZ FA CTC Reports

If you need assistance with the above security roles, please contact your local college supervisor or IT Admin to request role access.

## Navigation: NavBar > Navigator > Financial Aid > CTC Custom > CTC Reports > SBCTC DL Reconciliation

Message Class	Description	Business Process
<u>DSDFxxOP*</u>	20xx* Direct Loan SAS Disbursement Detail Report	Reconciling Direct Loan Data

\*xx = Aid Year (ex: CRAA15OP for 2014-15 Aid Year)

## WCG Archive Inbound

❗ You must have at least one of these local college managed security roles:

- ZZ FA WCG Eligibility

If you need assistance with the above security roles, please contact your local college supervisor or IT Admin to request role access.

## Navigation: NavBar > Navigator > Financial Aid > CTC Custom > CTC Interfaces > WA College Grant > WCG Archive Import

File Type	Description	Business Process
.CSV	Results file from WSAC SNG Archive Cruncher Tool	SNG Archive

## College Bound Inbound Process

❗ You must have at least one of these local college managed security roles:

- ZZ FA College Bound Schlrsip

If you need assistance with the above security roles, please contact your local college supervisor or IT Admin to request role access.

## Navigation: NavBar > Navigator > Financial Aid > CTC Custom > CTC Interfaces > College Bound Scholarship > College Bound Inbound Process

File Type	Description	Business Process
.CSV	Results file from WSAC College Bound Scholarship	College Bound Scholarship

## Process External Award File

❗ You must have at least one of these local college managed security roles:

- ZD FA Director
- ZD FA External Awards

- ZD FA FISAP Prcs
- ZZ FA Award Processor
- ZZ FA External Awards

If you need assistance with the above security roles, please contact your local college supervisor or IT Admin to request role access.

## **Navigation: NavBar > Navigator > Financial Aid > Awards > External Awards > Process External Award File**

File Type	Description	Business Process
.CSV	External Awards	Importing External Award File