

FSCM 9.2 General Ledger Module Security Roles


 This Security Documentation is currently **UNDER DEVELOPMENT**.

Check back later for a complete set of information...

Purpose: Use this document as a reference for all menu navigation paths related to processing and maintaining journals, reviewing ledgers and generating necessary financial reporting . This document covers the security roles that grant access to the pages associated with these business processes, including mapping of the old CTC based roles to the new Z based re-designed roles.

Audience: Managers approving security access for staff and College IT Security needing clarity on the access requested.

Maintain Financial Journals

 The process for generating, importing and maintaining journals coming from the sub-systems within the FSCM pillar and from the other pillars, for such areas as Student Financials and Payroll.

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Journals: Depending on the role assigned to the user, the the pages found under this menu provides access to staff to maintain a college's accounting records by enabling staff to import journals, generate sub-system journals, perform journal entries, process journals and mark journals for posting, un-posting and overrides.

ROLENAME: ZZ GL Journal Entry

- NavBar> Navigator> General Ledger> Journals> Import Journals> External Flat Files> Flat File Journal Import Reqst
- NavBar> Navigator> General Ledger> Journals> Import Journals> Spreadsheet Journals> Spreadsheet Journal Import

- NavBar> Navigator> General Ledger> Journals> Journal Entry> Copy Journals> Journal Copy Request
- NavBar> Navigator> General Ledger> Journals> Journal Entry> Create/Update Journal Entries> Journal Entry Header
- NavBar> Navigator> General Ledger> Journals> Journal Entry> Create/Update Journal Entries> Journal Entry Lines
- NavBar> Navigator> General Ledger> Journals> Journal Entry> Create/Update Journal Entries> Journal Entry Approval
- NavBar> Navigator> General Ledger> Journals> Journal Entry> Create/Update Journal Entries> Journal Entry Errors
- NavBar> Navigator> General Ledger> Journals> Journal Entry> Create/Update Journal Entries> Journal Entry Secondary Ledger
- NavBar> Navigator> General Ledger> Journals> Journal Entry> Create/Update Journal Entries> Journal Entry Totals
- NavBar> Navigator> General Ledger> Journals> Journal Entry> Create/Update Journal Entries> Journal Entry Work Fields

ROLENAME: ZZ GL Journal Generation

- NavBar> Navigator> General Ledger> Journals> Subsystem Journals> Generate Journals> Journal Generator Request

ROLENAME: ZZ General Ledger Processing

- NavBar> Navigator> General Ledger> Journals> Process Journals> Budget Check Journals> Journal Budget Check
- NavBar> Navigator> General Ledger> Journals> Process Journals> Edit Journals> Journal Edit Request
- NavBar> Navigator> General Ledger> Journals> Process Journals> Mark Journals for Posting> Mark Journals for Posting
- NavBar> Navigator> General Ledger> Journals> Process Journals> Mark Journals for Unposting> Mark Journal for Unpost

ROLENAME: ZZ GL Jrnl Accountnt Approval - OR - ZZ GL Journal Approval

- NavBar> Navigator> General Ledger> Journals> Journal Entry> Manage Journal Approval> Manage GL Journal Approval

ROLENAME: ZZ General Ledger Reports

- NavBar> Navigator> General Ledger> Journals> Process Journals> Journal Edit Errors Report> Journal Edit Error Report
- NavBar> Navigator> General Ledger> Journals> Process Journals> Posted Journal Summary Report> Posted Journal Summary Report

ROLENAME: ZZ GL Local Configuration

- NavBar> Navigator> General Ledger> Journals> Subsystem Journals> Accounting Entry Definition> Accounting Entry Definition

ROLENAME: ZC General Ledger Support [This restricted role has access to all the processes above, plus the ability to mark journals for override.]

- NavBar> Navigator> General Ledger> Journals> Process Journals> Mark Journals for Override> Mark Journals For Override
- NavBar> Navigator> General Ledger> Journals> Process Journals> Mark Journals for Override> Trans Exception Work Panel

Monitor Background Process: Depending on the role assigned to the user, the pages found under this menu provides access to staff to...

ROLENAME: ZZ General Ledger Processing

- NavBar> Navigator> > General Ledger> Monitor Background Process> Journal Unlock

General Ledger Reporting

Review Financial Information: The pages found under this menu provides access to staff to review journals and ledgers and drill down into the source data that has been posted to the General Ledger.

ROLENAME: ZZ General Ledger Reports

- NavBar> Navigator> General Ledger> Review Financial Information> Compare Across Ledgers> Compare across Ledgers
- NavBar> Navigator> General Ledger> Review Financial Information> Generic Accounting Entries> Journal Generator Drill
- NavBar> Navigator> General Ledger> Review Financial Information> Journals> Journal Inquiry Criteria
- NavBar> Navigator> General Ledger> Review Financial Information> Journals> Journal Inquiry Header info
- NavBar> Navigator> General Ledger> Review Financial Information> Ledger> Ledger Detail
- NavBar> Navigator> General Ledger> Review Financial Information> Ledger> Journal Inquiry Header info
- NavBar> Navigator> General Ledger> Review Financial Information> Ledger Period Comparison> Ledger Period Compare
- NavBar> Navigator> General Ledger> Review Financial Information> Student Fin Accounting Entries> Student Financial Drill Down


General Reports: The pages found under this menu provides access to staff to create financial reports of journals and ledgers data that has been posted to the General Ledger.

ROLENAME: ZZ General Ledger Reports

- NavBar> Navigator> General Ledger> General Reports> Journal Entry Detail> Journal Entry Detail
- NavBar> Navigator> General Ledger> General Reports> Journal Entry with Attributes> Journal Entry with Attributes
- NavBar> Navigator> General Ledger> General Reports> Journal Line/Acctg Reconcil> GLS8012 SQR report

- NavBar> Navigator> General Ledger> General Reports> Ledger Activity> General Ledger Activity
- NavBar> Navigator> General Ledger> General Reports> Ledger Activity with Attribute> General Ledger Activity
- NavBar> Navigator> General Ledger> General Reports> Ledger Summary> General Ledger Summary
- NavBar> Navigator> General Ledger> General Reports> Ledger vs Journal Integrity> Ledger vs Journal Integrity
- NavBar> Navigator> General Ledger> General Reports> Standard Journals> Standard Journal
- NavBar> Navigator> General Ledger> General Reports> Trial Balance> Trial Balance Report
- NavBar> Navigator> General Ledger> General Reports> nVision Request Summary> nVision Reports
- NavBar> Navigator> General Ledger> General Reports> nVision Scope> nVision Scope Details

Closing Process

 At the end of each fiscal year the college must define the rules that close funds and departments to fund balance accounts. The following roles grant staff access to the necessary pages to perform these tasks.

User Acceptance Testing associated with this functionality is covered in...

CTC_Security Roles Converting to 'Z' Roles with Security Re-Design

CTC_GL_INQ

The CTC_GL_INQ role was intended as an Inquiry Only role and therefore has not ZZ or ZC roles designed to replace the access granted by this role.

The following 'ZD' Read Only Roles provide View Only access accessible previously in the CTC_GL_INQ role.

- ZD