


## 9.2 Class Topics

**Purpose:** Use this document as a reference for adding class topics in ctcLink.

**Audience:** Class Scheduling staff.

Topics can be added to Classes using previously created topic IDs from the Course Catalog [Creating Course Topics](#) OR they can be added on the Class Meetings tab. Instructions for both and how they display is detailed below.

 You must have at least one of these local college managed security roles:


- ZC CM Class Builder
- ZD CM Class Attributes
- ZD CM Class Builder
- ZD FWL View Cnt Calc
- ZZ CM Class Attributes
- ZZ CM Class Text Book
- ZZ CM Local Configuration
- ZZ FWL Contract Calc

If you need assistance with the above security roles, please contact your local college supervisor or IT Admin to request role access.

### Class Topics

**Adding to a Newly Scheduled Class:** NavBar > Navigator > Curriculum Management > Schedule of Classes > Schedule New Course

**Adding to a Previously Scheduled Class:** NavBar > Navigator > Curriculum Management > Schedule of Classes > Maintain Schedule of Classes

 If multiple topics are needed for a single class section, users **CAN** use one topic on the Basic Data tab **AND** one topic on the Meetings tab.

# Adding Topics using Course Topic ID on the Basic Data tab

Course Topics using a **Course Topic ID** must be built on the **Catalog Data** tab of the **Course Catalog** prior to using them on classes.

1. Search for an existing class using **Maintain Schedule of Classes** or Add a New class section to the schedule by using **Schedule New Course**. (navigations above)
2. The **Basic Data** tab displays.

Basic Data | Meetings | Enrollment Control | Reserve Cap | Notes | Exam | LMS Data | Textbook | GL Interface

Course ID 019525 Course Offering Nbr 1

Academic Institution Spokane CC

Term SUMMER 2017 Undergrad

Subject Area ACCT Accounting

Catalog Nbr 151 ACCT I

Auto Create Component

**Class Sections** Find | View All First 1 of 4 Last

\*Session 1 Regular Academic Session Class Nbr 1653

\*Class Section 1 \*Start/End Date 07/03/2017 08/17/2017

\*Component LEC Lecture Event ID

\*Class Type Enrollment Section

\*Associated Class 1 Units 5.00 Associated Class Attributes

\*Campus MAIN Main Add Fee

\*Location SMAIN Main Campus Spokane CC

Course Administrator

\*Academic Organization 171BUSMGMT Business Management

Academic Group BHSIT Business, Hospitality/IT

\*Holiday Schedule AHCCS Academic Holiday Calendar - CS

\*Instruction Mode OL On-line

Primary Instr Section 1

☒ Schedule Print

☐ Student Specific Permissions

☐ Dynamic Date Calc Required

☐ Generate Class Mtg Attendance

☒ Sync Attendance with Class Mtg

☐ GL Interface Required

**Class Topic**

Course Topic ID  ☐ Print Topic in Schedule

**Equivalent Course Group**

Course Equivalent Course Group  ☐ Override Equivalent Course

Class Equivalent Course Group

**Class Attributes** Personalize | Find | View All First 1-2 of 2 Last

*Course Attribute	Description	*Course Attribute Value	Description
SFND	Fund Source	1	Fully State Funded
SINT	Course Intent	WORKFORCE	Workforce Course

Save Return to Search Previous in List Next in List Notify

Basic Data | Meetings | Enrollment Control | Reserve Cap | Notes | Exam | LMS Data | Textbook | GL Interface

3. Select a **Course Topic ID** to link course topics to class sections. Topic ID values are defined on the Catalog Data page.
4. After you enter a topic ID, the **Print Topic in Schedule** check box becomes available for entry. The system selects this check box by default. You can uncheck this box if you do not want the topic to appear when searching for classes.
5. If scheduling a new class, additional fields may be needed prior to saving the class. Complete all required fields prior to saving.
6. Select **Save**.

Basic Data | Meetings | Enrollment Control | Reserve Cap | Notes | Exam | LMS Data | Textbook | GL Interface

Course ID 019525 Course Offering Nbr 1

Academic Institution Spokane CC Term SUMMER 2017 Undergrad  
Subject Area ACCT Accounting  
Catalog Nbr 151 ACCT I

Auto Create Component

**Class Sections** Find | View All First 1 of 4 Last

\*Session 1 Regular Academic Session Class Nbr 1653  
\*Class Section 1 \*Start/End Date 07/03/2017 08/17/2017  
\*Component LEC Lecture Event ID  
\*Class Type Enrollment Section  
\*Associated Class 1 Units 5.00 Associated Class Attributes  
\*Campus MAIN Main Campus Spokane CC Add Fee  
\*Location SMAIN  
Course Administrator  
\*Academic Organization 171BUSMGMT Business Management  
Academic Group BHSIT Business, Hospitality/IT  
\*Holiday Schedule AHCCS Academic Holiday Calendar - CS  
\*Instruction Mode OL On-line  
Primary Instr Section 1

☒ Schedule Print  
☐ Student Specific Permissions  
☐ Dynamic Date Calc Required  
☐ Generate Class Mtg Attendance  
☒ Sync Attendance with Class Mtg  
☐ GL Interface Required

**Class Topic**

Course Topic ID ACCT; BUS; GEN; MGMT; MRKT; ☒ Print Topic in Schedule

**Equivalent Course Group**

Course Equivalent Course Group ☐ Override Equivalent Course  
Class Equivalent Course Group

**Class Attributes** Personalize | Find | View All First 1-2 of 2 Last

*Course Attribute	Description	*Course Attribute Value	Description
SFND	Fund Source	1	Fully State Funded
SINT	Course Intent	WORKFORCE	Workforce Course

Save Return to Search Previous in List Next in List Notify


Basic Data | Meetings | Enrollment Control | Reserve Cap | Notes | Exam | LMS Data | Textbook | GL Interface

## Class Search Display for Topics Defined on Basic Data tab

**!** You must have at least one of these local college managed security roles:

- ZC CM Course Catalog
- ZD CM Course Catalog
- ZD CM Course and Class Inquiry
- ZD CM Local Configuration
- ZD SR Enroll Students
- ZD SR Super User
- ZZ CM Course Catalog
- ZZ CM Local Configuration
- ZZ CS Search Class Cat Faculty
- ZZ SR Enroll Students

If you need assistance with the above security roles, please contact your local college supervisor or IT Admin to request role access.

 Topics Added on the Basic Data tab in the Class Schedule will appear to students when using Class Search on the Main Search Results page, **if** the Print Topic in Schedule box is selected.

## Navigation: NavBar > Navigator > Curriculum Management > Schedule of Classes > Class Search


Search for Classes

**Search Results**

Use the class section links to access additional class detail





Spokane CC | SUMMER 2017


The following classes match your search criteria Course Subject: **Accounting**, Course Number is exactly **151**, Show Open Classes Only: **Yes**

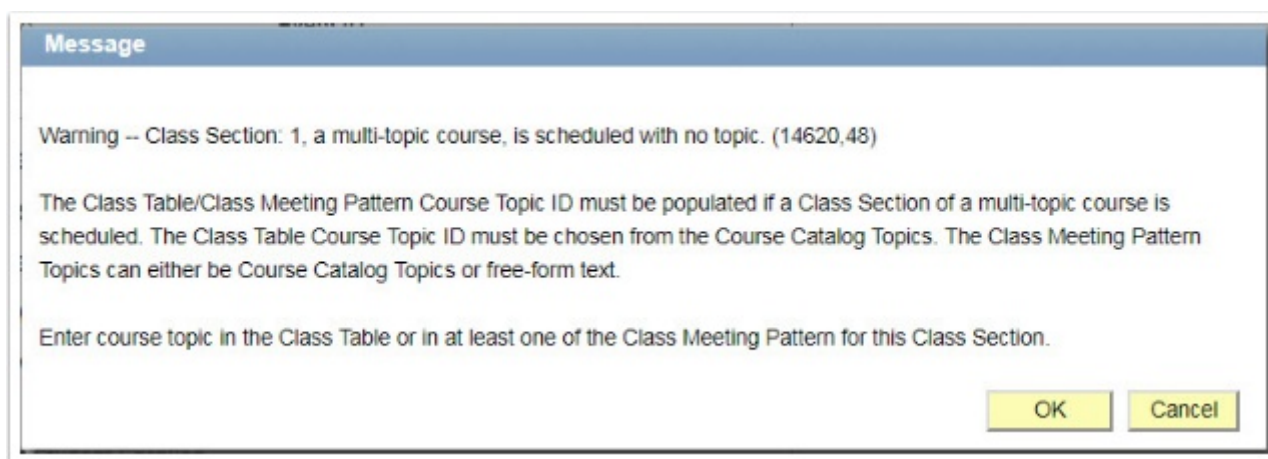
☒ Open ☐ Closed  Wait List

**4 class section(s) found**

▼ ACCT 151 - College Accounting I

Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status
1653	1-LEC Regular	TBA	Online	Ali Hunter	07/03/2017 - 08/17/2017	
Topic: ACCT; BUS; GEN; MGMT; MRKT;						
1654	B2-LEC Regular	MoTuWeTh 9:30AM - 11:30AM	SCC, Main Bldg 1 Rm 0120	Hayden Green, Scout Murray	07/03/2017 - 08/17/2017	
2990	C90-LEC OEE	MoTuWeThFr 8:15AM - 11:15AM	TBA	Terry Hamilton	06/21/2017 - 09/15/2017	
Topic: ACCT; BUS; GEN; MGMT; MRKT; Notes: Section not shown to students						
2991	C91-LEC OEE	MoTuWeThFr 12:45PM - 3:45PM	TBA	Terry Hamilton	06/21/2017 - 09/15/2017	
Topic: ACCT; BUS; GEN; MGMT; MRKT; Notes: Section not shown to students						

 If Topics have been added to the course at the catalog level and no topics are used on the Basic Data tab when scheduling a class, a warning message will display to users notifying them that topics are available. Topics are optional and are not required even if available. This message will display for **EACH** section that a class is scheduled without a topic assigned.



## Attaching Class Topic IDs to a Specific Class Meeting Pattern

! Topics added to the Meetings tab can be done using a Topic ID or as a Free Format Topic. Free Form topics are best to be used when the topic is a one time offering or if it is past a catalog change deadline for a specified term. It is not recommended to make effective dated changes to the course catalog that would by date impact the term after classes have been scheduled. It is best practice to always forward effective date catalog changes to the next term.

1. To attach a topic to a specific class meeting pattern, go to the **Meetings** tab on the **Maintain Schedule of Classes**. Select a class **Topic ID** for this class meeting pattern. Topic IDs are defined on the Catalog Data Page.
2. The **Print Topic on Transcript** check box can be selected to allow class topics to appear on the advisement report and transcripts. **Class Topics** defined at the class meeting pattern must have this check box selected, as well as the **Display Topics in AA Reports** check box on the **Transcript Type – Basic Data page**, for the class meeting topic to appear. **Note:** Selecting the **Print Topic on Transcript** check box allows the class meeting pattern topic to be printed on both transcripts and advisement reports. To allow the topic to print on only one of the reports, correctly set the option to print topics on the transcript type for each report type.
3. Select **Save**.

Basic Data | **Meetings** | Enrollment Control | Reserve Cap | Notes | Exam | LMS Data | Textbook | GL Interface

Course ID 019525 Course Offering Nbr 1  
 Academic Institution Spokane CC  
 Term SUMMER 2017 Undergrad  
 Subject Area ACCT Accounting  
 Catalog Nbr 151 ACCT I

**Class Sections** Find | View All First

Session 1 Regular Academic Session Class Nbr 1653  
 Class Section 1 Component Lecture Event ID  
 Associated Class 1 Units 5.00

**Meeting Pattern** Find | View All First 1 of 1

Facility ID Capacity Pat Mtg Start Mtg End M T W T F S S \*Start/End Date  
 ONLINE ARR 07/03/2017 08/17/2017  
 Topic ID 2  
 ONLINE  
☒ Print Topic On Transcript Hotel & Rest Mgmt only Contact Hours

**Instructors For Meeting Pattern** Personalize | Find | View All | 1 of 1

Assignment Workload

ID	Name	*Instructor Role	Print	Access	Contact	Empl Rod#	Job Code
101003300	Hunter, Ali	Primary Instructor	<input checked="" type="checkbox"/>	Approve		1	

**Room Characteristics** Personalize | Find | 1 of 1 Last

*Room Characteristic	Description	*Quantity
		1

**Academic Shift** Personalize | Find | 1 of 1 Last

Academic Shift	Description

Save Return to Search Previous in List Next in List Notify

**Note:** You cannot assign **class meeting pattern topic IDs** to **combined sections**. This would cause data integrity problems. For this reason, after sections are combined, the system makes the Topic ID field unavailable on the Meetings page. Instead, **only assign free format topics to combined sections**. In addition, if you combine sections that already have class meeting pattern topic IDs assigned to them, the system deletes the topic IDs.

## Class Search Display for Topic IDs Defined on Meeting tab

- Topics Added on the **Meetings** tab in the Class Schedule will **NOT** appear to students when using Class Search on the Main Search Results page. Select the Class Section number to view the Class Details information to view these topics.

Search for Classes

Search Results

Use the class section links to access additional class detail

Spokane CC | SUMMER 2017

The following classes match your search criteria Course Subject: **Accounting**, Course Number is exactly **151**, Show Open Classes Only: **Yes**

Open

Closed

Wait List

New Search

Modify Search

4 class section(s) found

▼ ACCT 151 - College Accounting I

Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status
1653	1-LEC Regular	TBA	Online	Ali Hunter	07/03/2017 - 08/17/2017	Open
1654	B2-LEC Regular	MoTuWeTh 9:30AM - 11:30AM	SCC, Main Bldg 1 Rm 0120	Hayden Green, Scout Murray	07/03/2017 - 08/17/2017	Open
2990	C90-LEC OEE	MoTuWeThFr 8:15AM - 11:15AM	TBA	Terry Hamilton	06/21/2017 - 09/15/2017	Open
Topic: ACCT; BUS; GEN; MGMT; MRKT; Notes: Section not shown to students						
2991	C91-LEC OEE	MoTuWeThFr 12:45PM - 3:45PM	TBA	Terry Hamilton	06/21/2017 - 09/15/2017	Open
Topic: ACCT; BUS; GEN; MGMT; MRKT; Notes: Section not shown to students						

New Search

Modify Search

2. Class Topics added to the Meetings tab **WILL** appear when looking at the class detail for the class.

Search for Classes

Class Detail

ACCT 151 - 1 College Accounting I  
Spokane CC | SUMMER 2017 | Lecture

Class Details

Status	Open	Course ID	019525
Class Number	1653	Offer Nbr	1
Session	Regular Academic Session	Career	Undergraduate
Units	5 units	Dates	7/3/2017 - 8/17/2017
Instruction Mode	On-line	Grading	Graded
Class Components	Lecture Required	Location	Main Campus Spokane CC
		Campus	Main Campus
		Topic	ACCT; BUS; GEN; MGMT; MRKT;

Meeting Information

Days & Times	Room	Instructor	Meeting Dates	Topic
TBA	Online	Ali Hunter	07/03/2017 - 08/17/2017	Hotel & Rest Mgmt only

Class Availability

Class Capacity	25	Wait List Capacity	0
Enrollment Total	13	Wait List Total	0
Available Seats	12		

Notes

Class Notes

Description

Students learn the basic concepts of accounting for office, sales and small business personnel. The basic accounting cycle, use of general journals, worksheets, adjusting and closing entries, and complete financial statement preparation are emphasized. Payroll processing and employer payroll tax calculations, and reporting also are covered. These courses must be taken in sequence. These courses do not fulfill requirements for students majoring in accounting.

Textbook/Other Materials


Textbook Assignment Pending (assignments not shown to students)

View Search Results

9.2 Class Topics

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## Using Free Format Class Topics

 Free Form topics are best to be used when the topic is a one time offering, if it is past a catalog change deadline for a specified term, or when the class will be included as a Combined Section. It is not recommended to make effective dated changes to the course catalog that would by date impact the term after classes have been scheduled. It is best practice to always forward effective date catalog changes to the next term.

1. To attach a Free Format topic to a specific class meeting pattern, go to the **Meetings Tab** on the Schedule of Classes.
2. Enter a **Free Format Topic** if a predefined topic ID is not suitable. For example, if an instructor wants to teach ENGL 299 as "19th Century Novelists," but the topic has not been set-up as a **topic ID**, you could enter a free format topic. **You can only link free format topics to class meeting patterns.**
3. The **Print Topic on Transcript check box** can be selected to allow course topics to appear on the advisement report. **Course Topics** defined at the class meeting pattern must have this check box selected, as well as the **Display Topics in AA Reports check box** on the **Transcript Type – Basic Data page**, for the class meeting topic to appear. **Note:** Selecting the **Print Topic on Transcript check box** allows the class meeting pattern topic to be printed on both transcripts and advisement reports. To allow the topic to print on only one of the reports, correctly set the option to print topics on the transcript type for each report type.
4. Select **Save**.



Basic Data Meetings Enrollment Control Reserve Cap Notes Exam LMS Data Textbook GL Interface

Course ID 019553 Course Offering Nbr 1  
 Academic Institution Spokane CC  
 Term SUMMER 2017 Undergrad  
 Subject Area ACCT Accounting  
 Catalog Nbr 288 COOP NO SEM

**Class Sections** Find | View All First 1 of 1 Last

Session 1 Regular Academic Session Class Nbr 1658  
 Class Section 1 Component Independent Event ID  
 Study  
 Associated Class 1 Units 1.00 - 18.00

**Meeting Pattern** Find | View All First 1 of 1 Last

Facility ID Capacity Pat Mtg Start Mtg End M T W T F S S \*Start/End Date  
 SP0010213G 1 ARR 07/03/2017 08/17/2017  
 MAINCA 0213G Topic ID Free Format Topic Holiday Themed Ledgers  
☒ Print Topic On Transcript Contact Hours

**Instructors For Meeting Pattern** Personalize | Find | View All | First 1 of 1 Last

Assignment Workload

ID	Name	*Instructor Role	Print	Access	Contact	Empl Red#	Job Code
101003431	Kennedy, Eli	Primary Instructor	<input checked="" type="checkbox"/>	Approve		0	

**Room Characteristics** Personalize | Find | View All | First 1 of 1 Last

*Room Characteristic	Description	*Quantity
		1

**Academic Shift** Personalize | Find | View All | First 1 of 1 Last

Academic Shift	Description

Save Return to Search Previous in List Next in List Notify

## Class Search Display for Free Format Topics Defined on Meeting tab

- Free Format Class Topics Added on the **Meetings** tab in the Class Schedule will **NOT** appear to students when using Class Search on the Main Search Results page. Select the Class Section number to view the Class Details information to view these topics.

## Search for Classes


### Search Results


Use the class section links to access additional class detail

Spokane CC | SUMMER 2017

The following classes match your search criteria Course Subject: **Accounting**, Course Number is exactly '288', Show Open Classes Only: **Yes**

 Open

 Closed

 Wait List

New Search

Modify Search

#### 1 class section(s) found

##### ▼ ACCT 288 - Cooperative Education Work Experience (No Seminar)

Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status
<b>1658</b>	1-IND Regular	TBA	SCC, Main Bldg 1 Rm 0213G	Eli Kennedy	07/03/2017 - 08/17/2017	

New Search

Modify Search


- Free Format Class Topics added to the Meetings tab **WILL** appear when looking at the class detail for the class.

## Search for Classes

### Class Detail

ACCT 288 - 1 Cooperative Education Work Experience (No Seminar)  
Spokane CC | SUMMER 2017 | Independent Study

#### Class Details

Status	Open 	Course ID	019553
Class Number	1658	Offer Nbr	1
Session	Regular Academic Session	Career	Undergraduate
Units	1 - 18 units	Dates	7/3/2017 - 8/17/2017
Instruction Mode	In Person	Grading	Pass/Fail
Class Components	Independent Study Required	Location	Main Campus Spokane CC
		Campus	Main Campus

#### Meeting Information

Days & Times	Room	Instructor	Meeting Dates	Topic
TBA	SCC, Main Bldg 1 Rm 0213G	Eli Kennedy	07/03/2017 - 08/17/2017	Holiday Themed Ledgers

#### Class Availability

Class Capacity	20	Wait List Capacity	0
Enrollment Total	2	Wait List Total	0
Available Seats	18		

#### Description

This course offers coordinated on-the-job, supervised work experience related to the student's field of study. Students may receive variable credits for hours of structured work experience during a quarter. The credit award is based on a maximum of one credit for every five weekly cooperative education hours during a quarter. See specific program requirements for number of credits allowed. This course differs from COOP 267 in that it has no seminar requirement. Prerequisite: Permission of instructor/coordinator.

#### Textbook/Other Materials

Textbook Assignment Pending (assignments not shown to students)

View Search Results

# Class Topics Display on Transcript

**!** You must have at least one of these local college managed security roles:

- ZD SACR Student Rec Config
- ZZ SACR Student Rec Config

If you need assistance with the above security roles, please contact your local college supervisor or IT Admin to request role access.

**Navigation: NavBar > Navigator > Set Up SACR > Product Related > Student Records > Transcript > Define Transcript Type**

There are a couple of settings that control Class Topic display on the transcript.

1. Class Topics must be selected to print by transcript type on the Enrollment/Statistics tab for each Transcript type.

The screenshot shows the 'Define Transcript Type' form with the following settings:

- Academic Institution:** WA171 Spokane CC
- Transcript Type:** OFFCL Official Transcript
- Effective Date:** 01/03/1901
- Enrollment Section:**
  - \*Print Area: Enrollment Detail
  - Print Seq: 10
  - Term Title to Use: Long Description
  - Course List Sort Order: Subj Area and Catlg Nbr
  - ☐ Include Historical Enrollment
  - ☒ Print Course Topic
  - ☐ Print Course Attributes
  - ☐ Print Contact Hours
  - ☐ Print Instructor Name
  - ☒ Print Transcript Notes
  - ☐ Print Class Dates
  - ☐ Print OEE Class Dates
  - ☒ Obey Enrlmnt on Transcript Dt
  - ☒ Obey Fully Graded Date
- Withdrawal Information Section:**
  - \*Print Area: Do Not Display
- Term Statistics Section:**
  - \*Print Area: Enrollment Trailer
  - Print Seq: 10
  - ☒ Print Transfer Credit Stats
  - ☒ Obey Show Stats on Tscript Dt
- Cumulative Statistics Section:**
  - ☐ Print Cums at End of Term
  - ☐ Print Cums at Change of Pgm
  - ☒ Print Cums at End of Tscript
- Term Honors Section:**
  - \*Print Area: Enrollment Trailer
  - Print Seq: 20
- Academic Standing Section:**
  - \*Print Area: Do Not Display

2. After this setting has been selected, any Class Topics set up on the Basic Data tab in the Class Schedule will print on the transcript.

Basic Data Meetings Enrollment Control Reserve Cap Notes Exam LMS Data Textbook GL Interface

Course ID 019525 Course Offering Nbr 1  
 Academic Institution Spokane CC  
 Term SUMMER 2017 Undergrad  
 Subject Area ACCT Accounting  
 Catalog Nbr 151 ACCT I

Auto Create Component

Class Sections Find View All First 1 of 4 Last

\*Session 1 Regular Academic Session Class Nbr 1653  
 \*Class Section 1 \*Start/End Date 07/03/2017 08/17/2017  
 \*Component LEC Lecture Event ID  
 \*Class Type Enrollment Section  
 \*Associated Class 1 Units 5.00 Associated Class Attributes  
 \*Campus MAIN Main  
 \*Location SMAIN Main Campus Spokane CC Add Fee  
 Course Administrator  
 \*Academic Organization 171BUSMGMT Business Management  
 Academic Group BHSIT Business, Hospitality/IT  
 \*Holiday Schedule AHCCS Academic Holiday Calendar - CS  
 \*Instruction Mode OL On-line  
 Primary Instr Section 1

☒ Schedule Print  
☐ Student Specific Permissions  
☐ Dynamic Date Calc Required  
☐ Generate Class Mtg Attendance  
☒ Sync Attendance with Class Mtg  
☐ GL Interface Required

Class Topic Course Topic ID 1 ACCT; BUS; GEN; MGMT; MKRT; ☒ Print Topic in Schedule

Equivalent Course Group Course Equivalent Course Group ☐ Override Equivalent Course  
 Class Equivalent Course Group

Class Attributes Personalize Find View All First 1-2 of 2 Last

*Course Attribute	Description	*Course Attribute Value	Description
SFND	Fund Source	1	Fully State Funded
SINT	Course Intent	WORKFORCE	Workforce Course

Save Return to Search Previous in List Next in List Notify

Basic Data Meetings Enrollment Control Reserve Cap Notes Exam LMS Data Textbook GL Interface

3. Class Topics set up on the Meetings tab in the Class Schedule will also need the **Print on Transcript** box selected in order for that topic to appear on a student's transcript.

Basic Data Meetings Enrollment Control Reserve Cap Notes Exam LMS Data Textbook GL Interface

Course ID 019525 Course Offering Nbr 1  
 Academic Institution Spokane CC  
 Term SUMMER 2017 Undergrad  
 Subject Area ACCT Accounting  
 Catalog Nbr 151 ACCT I

Class Sections Find View All First

Session 1 Regular Academic Session Class Nbr 1653  
 Class Section 1 Component Lecture Event ID  
 Associated Class 1 Units 5.00

Meeting Pattern Find View All First 1 of 1

Facility ID Capacity Pat Mtg Start Mtg End M T W T F S S \*Start/End Date  
 ONLINE ARR 07/03/2017 08/17/2017  
 ONLINE Topic ID 2 Hotel & Rest Mgmt only  
☒ Print Topic On Transcript Contact Hours

Instructors For Meeting Pattern Personalize Find View All First 1 of 1

Assignment Workload

ID	Name	*Instructor Role	Print	Access	Contact	Empl Rcd#	Job Code
101003300	Hunter, Ali	Primary Instructor	<input checked="" type="checkbox"/>	Approve		1	

Room Characteristics Personalize Find View All First 1 of 1 Last

*Room Characteristic	Description	*Quantity
		1

Academic Shift Personalize Find View All First 1 of 1 Last

Academic Shift	Description

Save Return to Search Previous in List Next in List Notify

4. Below is an example of how topics will display on a transcript.

## Academic Career

Name: Harry Potter  
Student ID: 201324659

Institution Info: Spokane Community College  
1810 N Greene Street .  
Spokane, WA 99217  
Birthdate: 10/01/1982  
Student Address: 123 Main Street  
Olympia, WA 98504  
Print Date: 07/03/2017

### SPRING 2017 (04/03/2017 - 06/16/2017)

Course		Description	Attempted	Earned	Grade	Points
ART	117	Art Preschool Teacher Painting	3.000	0.000		0.000
Course Topic:						
ENVS&	101	INTRO EN SCI [CCN]	5.000	0.000		0.000

			Attempted	Earned	GPA Units	Points
Term GPA	0.000	Term Totals	0.000	0.000	0.000	0.000
<b>Academic Career Career Totals</b>						
Cum GPA	0.000	Cum Totals	8.000	0.000	0.000	0.000

End of Academic Career

- If topics have been added to both the Basic Data and the Meetings tabs in the class schedule and the topic on the Meeting tab has been set to Print Topic on Transcript, the transcript will display **BOTH** topics.

## Academic Career

Name: Harry Potter  
Student ID: 201324659

Institution Info: Spokane Community College  
1810 N Greene Street .  
Spokane, WA 99217  
Birthdate: 10/01/1982  
Student Address: 123 Main Street  
Olympia, WA 98504  
Print Date: 07/03/2017

### SPRING 2017 (04/03/2017 - 06/16/2017)

Course		Description	Attempted	Earned	Grade	Points
ART	117	Art Preschool Teacher Painting	3.000	0.000		0.000
Course Topic:						
Course Topic:						
ENVS&	101	INTRO EN SCI [CCN]	5.000	0.000		0.000

			Attempted	Earned	GPA Units	Points
Term GPA	0.000	Term Totals	0.000	0.000	0.000	0.000
<b>Academic Career Career Totals</b>						
Cum GPA	0.000	Cum Totals	8.000	0.000	0.000	0.000

End of Academic Career

- Process complete.