

Degree Boost Query (Identify Students Near Completion but Not Enrolled)

Purpose: Use this document to run the QCS_AA_DEGREE_BOOST query to identify students close to completing their degree, but who are no longer enrolled.

Audience: All Staff

The Degree Boost CEMLI query, QCS_AA_DEGREE_BOOST, is used to identify students who are near completion but no longer enrolled. The query results can be used for outreach and retention purposes.

In order for students to be returned in query results, the college must correctly configure a "TotalUnits" academic requirement for each academic plan. In addition, students must have a generated Academic Advisement Report (AAR). The following describes academic requirement configuration, how AARs are generated for students, and how to run the QCS_AA_DEGREE_BOOST query.

Configuring Academic Requirements

Navigation: Academic Advisement > Academic Requirements > Define Academic Requirements

The college must configure a "TotalUnits" [academic requirement](#) for all academic plans it would like to evaluate with **QCS_AA_DEGREE_BOOST**. Plans without a "TotalUnits" academic requirement will not be returned in query results.

Line Item Tab

- **Line Type:** Course Requirement
- **Short Search Description:** "TotalUnits" (no spaces, case sensitive)
- **Display of Status:** Hide Status not checked

< Student Homepage
Define Academic Requirements

Requirement
Parameters
Line Item
Line Item Parameters
Line Item Detail

Find | View All 1 of 1

Academic Requirement 000000101 Total Units - ALL PROGRAMS
Effective Date 01/01/1901 Status Active

Line Item Find | View All 1 of 1

Refresh Parentheses
Line 0010

*Line Type Course Requirement

Description Fields

*Search Description Total Units - ALL PROGRAMS
*Short Search Description TotalUnits

*Long Description Total Units - ALL PROGRAMS

*Report Description Total Units - ALL PROGRAMS

*Report Long Description Total Units - ALL PROGRAMS

Display of Status

☐ Hide Status

Pre-Condition

Condition Code None

Save Return to Search Previous in List Next in List Notify Add Update/Display Include History Correct History

Line Item Parameters Tab

- **Minimum Units:** Must be populated
- **Credit Include Mode:** Verify Only, Never Include
- **Print Control:** Print on audit reports
- **Reporting:** Always Report

Requirement
Define Academic Requirements

Requirement
Parameters
Line Item
Line Item Parameters
Line Item Detail

Find | View All 1 of 1

Academic Requirement 000000101 Total Units - ALL PROGRAMS
Effective Date 01/01/1901 Status: Active

Line Item Parameters Find | View All 1 of 1

Line Nbr 0010 Total Units - ALL PROGRAMS

Unit, Course, and GPA Values

Minimum GPA
Minimum Units 90.00
Minimum Courses
Min Grade Points/Unit:

Maximum GPA Allowed
Maximum Units Allowed 90.00
Maximum Courses Allowed

Resolution Methodology

*Course Ranking Scheme Chronological
*Credit Include Mode Verify Only, New

Override Standard Set Logic
Enable Splitting
Count Attempts

Display Control

Print Control Print on audit reports
*Reporting Always Report

Display if Satisfied

GPA Units Course Count

Save Return to Search Previous in List Next in List Notify Add Update/Display Include History Correct Hist

Line Item Detail Tab

- **Line Detail Type:** DLST
- **List Recall Mode:** Used by Requirement Group
- **Requirement Group:** Input the Requirement Group number for the Academic Plan

Requirement
Define Academic Requirements

Requirement
Parameters
Line Item
Line Item Parameters
Line Item Detail

Find | View All 1 of 1

Academic Requirement 000000101 Total Units - ALL PROGRAMS
Effective Date 01/01/1901 Status Active

Line Item Find | View All 1 of 1

Line Nbr 0010 Total Units - ALL PROGRAMS

Course List Description

Line Item Detail Find | View All 1 of 1

*Line Detail Sequence 1 *Line Detail Type DLST
List Recall Mode Used by Requirement Group
Requirement Group 003676

Derived Course List
Ignore Missing Target

Associate in Arts DTA

Save Return to Search Previous in List Next in List Notify Add Update/Display Include History Correct Hist

Generating Academic Advisement Reports

Navigation: Academic Advisement > Student Advisement > Request Advisement Report

QCS_AA_DEGREE_BOOST uses Academic Advising Reports (AAR)s to identify students who are near completion but no longer enrolled. A student must have an AAR available to be included in query results.

AARs are generated in batch by SBCTC for term active students. Old AARs are purged to reduce AAR processing time. If a student does not have an AAR, staff members can [manually generate an AAR](#) for the student.

< Requirement

Request Advisement Report

Advisement Report Request

Advisement Report Request Log

ID/Name 201297267 Francis Nidless

Academic Institution WA220 Tacoma CC

Report Type ADV Advisement Report

Date Processed

Report Status Request Pending

*Report Date 01/17/2024 ☐ Use This Request Report Date ?

*As of Date 01/01/3000

*Report Identifier ADMIN Administrative Request

Actions

Process Request

Save

Add

Update/Display

Running QCS_AA_DEGREE_BOOST

Navigation: Reporting Tools >Query >Query Viewer

Due to the amount of data being analyzed when **QCS_AA_DEGREE_BOOST** is run, it is recommended to [schedule this query](#) instead of running it to HTML or Excel. This query is likely to time out if it is not scheduled.

Prompt values include the following:

- **Institution**
- **Academic Career:** UGRD or CNED.
- **Last Enrolled Term:** The last term that the student had enrollment activity.
- **GPA (Minimum):** The student's minimum cumulative GPA.

- **% Complete (Minimum):** The minimum percentage of completed AAR requirements. (For example, "50" would return students who have completed 50% or more of their AAR requirements.)
- **Academic Program Like (Optional):** The student's academic program. This prompt may be left blank to return students in all academic programs.
- **Academic Plan Like (Optional):** The student's academic plan. This prompt may be left blank to return students in all academic plans.

Related Queries:

QCS_AA_NOT_ENROLLED_LAST_ENRL, a query based on, **QCS_AA_DEGREE_BOOST** has been rewritten accordingly. This query identifies students with an active Student Program/Plan who do not have enrollment in the upcoming term and who last enrolled in a prompted date range. This query contains optional prompts for degree, plan, and advisor. Multiple student records indicate more than one assigned advisor.

QCS_SR_STU_GRP_ENRL_CHNG and **QCS_AA_ADVISEE_ENRL_CHNG**, use this query to identify enrollment changes for a Student Group (first query) or for an advisor's advisees (second query) during a certain timeframe OR within the last X days. To use last X days, enter a value in X Days prompt, enter any values in the date prompts (they'll be ignored) and leave "Only Trans in last X days" checked. To use date range, uncheck "Only trans in last X days."