9.2 Review Post Withdrawal Disbursement

Purpose: Use this document as a reference for reviewing Post Withdrawal Disbursements using ctcLink.

Audience: Financial Aid staff.

P You must have at least one of these local college managed security roles:

- ZD FA Director
- ZD FA R2T4 Prcs
- ZZ FA Funds Manager
- ZZ FA R2T4 Prcs

If you need assistance with the above security roles, please contact your local college supervisor or IT Admin to request role access.

Review Post Withdrawal Disbursement

Navigation: NavBar > Navigator > Financial Aid > Return to Title IV Funds > Track PW Disbursement

- 1. The **PW Disbursement Tracking HERA** search page displays.
- 2. Complete the following fields:
 - Academic Institution
 - Aid Year
 - Term
 - Program Type
- 3. Select the **Search** button.

< Employee Self Service	PW Disbursement Tracking HERA
PW Disbursement Tracking HERA Enter any information you have and click Search. Leave fields blank for a list of all values.	
Find an Existing Value Search Criteria	
Academic Institution = -> C. Aid Year = -> C. Term = -> C.	
Program Type (Credit/Clock Hr) = V	
Search Clear Basic Search 🖉 Save Search Criteria	

- 4. The **Post Withdrawal Disb Tracking** page displays.
- 5. Use this page to track post-withdrawal disbursements.

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Term 2177 FAL	L 2017	Program Type Credit Hour Program
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Status Summary Dates S	ervice Impact Last Updated	
ID	Name	Statue
1 201233531	Velarde,Rose-anne	Pending ~
1 201233531	Velarde,Rose-anne	Pending ~
* Dept of ED must be patified within 4	5 days of a student's successionant if the student has a	other readily per made ratiofication arrangements to ready
"Dept of ED must be notified within 4	o days of a student's overpayment if the student has n	either repaid nor made satisfactory arrangements to repay.

- 6. Select the **Summary** tab.
- 7. The **Summary** tab displays additional disbursement information such as the Institutional Determination date, time elapsed, and the amount of funds the institution can offer the student as a post-withdrawal disbursement.
- 8. Select the **Detail** link.

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	Orenang	○ Completed	View O All
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t Detall	Disbursement Amount	Days Elapsed *	Institutional Determination Dt
97.61 Detail		155	10/10/2017
97.61 Detail	Diebursement Amount	Days Elapsed * 155	10/10/2017

- 9. The Post-Withdrawal Disbursements detail page displays.
- 10. Use the **Post-Withdrawal Disbursements** page to review post-withdrawal disbursements. This includes the amount of eligible aid not yet disbursed, and eligible aid to be disbursed late.
- 11. Select the **Return** link.

Eligible Aid Not Disbursed		Aid To Be Late Disbursed		Remaining To Be Disbursed
				97.61
Pell Grant	493.00	Pell Grant	97.61	0.00
Acad Comp	0.00	Acad Comp	0.00	0.00
SMART	0.00	SMART	0.00	0.00
FSEOG	0.00	FSEOG	0.00	0.00
TEACH	0.00	TEACH	0.00	0.00
IASG	0.00	IASG	0.00	0.00
Unsub	0.00	Unsub	0.00	0.00
Sub	0.00	Sub	0.00	0.00
Perkins	0.00	Perkins	0.00	0.00
Grad Plus	0.00	Grad Plus	0.00	0.00
PLUS	0.00	PLUS	0.00	0.00
1				Remaining 0.00

12. Select the **Dates** tab.

13. The **Dates** tab displays the dates for when the disbursement was offered, made, declined, credited, and accepted.

Institution Term	WA220 Tacoma CO 2177 FALL 2017	0	Aid Year 2018 Program Type Credit Hour Program
View		○ Completed	Pending
tatus Summary	Dates Service	Impact Last Updated	Personalize Find View All 🖉 🔣 First 🕚 1 of 1 🛞 La
PWD N	otification Sent	The protoco	Response Deadline
1	21		i ii

- 14. Select the **Service Impact** tab.
- 15. The **Service Impact** tab displays the dates disbursements are credited or accepted and the date that the loan funds are needed.

Post Withdrawal Disb Tracking				
Institution WA220 Tacoma CC Term 2177 FALL 2017	/ Progra	Aid Year 2018 am Type Credit Hour Program		
View O All O Completed	Pending			
	Personalize Find View Al	First 🛞 1 of 1 🕑 Last		
Status Summary Dates Service Impact Last Updated				
Date Response Received	Date Direct Dieb Malled-Grant	Date Direct Disb Malled-Loan		
1	21	21		
* Dept of ED must be notified within 45 days of a student's overpayment if the student has neither repaid nor made satisfactory arrangements to repay.				
Return to Search EN Notify				

- 16. Select the **Last Updated** tab.
- 17. The **Last Updated** tab displays the ID of the last person to use the page and the date and time that the page was last updated.

Post Withdrawal Disb Tracking	
Institution WA220 Tacoma CC Term 2177 FALL 2017	Aid Year 2018 Program Type Credit Hour Program
View O All O Completed	Pending
Status Summary Dates Service Impact Last Updated	Personalize Find View All 🖉 🔣 First 🛞 1 of 1 🛞 Last
1 101006885	03/14/2018 7:22AM
* Dept of ED must be notified within 45 days of a student's overpayment	t if the student has neither repaid nor made satisfactory arrangements to repay.
🔚 Save 💽 Return to Search 🔛 Notify	

- The process to review a student's post-withdrawal disbursement is now complete.
 End of procedure.