

HCM Employee Self-Service Tile Overview

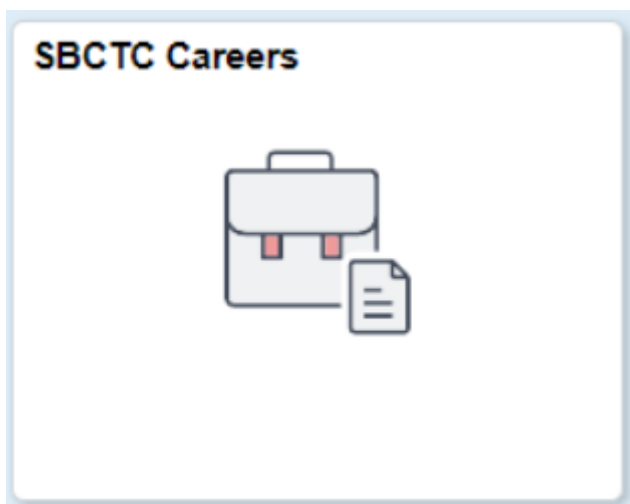
Purpose: Use this document to review actions associated with Fluid Tiles for HCM Employee Self-Service.

Audience: College Employees

! PLEASE NOTE: Dependent on Security Roles assigned to you, some tiles may not be available to you. Questions? Contact your college Security Team.

Careers Tile

- View open positions



Time Tile

- Enter time
- Time summary
- Exceptions
- Report time
- Payable time
- Request absence
- Cancel absence
- CTC time

Time



Payroll Tile

- View paycheck details
- Review your tax withholds
- View and print your W-2
- Review and edit your direct deposit information
- Paycheck Modeler: use to calculate hypothetical check by changing earnings, deductions, etc.

Payroll



Immunization Attestation

- COVID-19 vaccination attestation

Immunization Attestation



Benefit Details Tile

- Benefits summary

Benefit Details



Personal Details Tile

- Addresses
- Contact details
- Name
- Ethnic groups
- Emergency contacts
- Additional information
- Disability
- Veterans status

Personal Details



END